



**Board of Trustees
Lake Villa Fire Protection District
Administrative Office - 910 East Grand Avenue
Lake Villa, Illinois 60046**

**LAKE VILLA FIRE PROTECTION DISTRICT
GENERAL MEETING – OPEN SESSION
910 E. Grand Ave., Lake Villa, IL 60046
April 5, 2021**

The Board of Trustees of the Lake Villa Fire Protection District conducted a Regular Meeting via telephone and videoconference in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), recently amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent, pursuant to notice.

CALL TO ORDER

The meeting was called to order by Board of Trustees President James Stout at 7:05 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Trustee Stout.

ROLL CALL

The following members were present: Trustee Jim Stout, Trustee Romie Johnson, Trustee Ingrid Skidmore

OTHERS PRESENT

Fire Chief Doug Slazes, Deputy Chief Adam Becker, B/C Rick Reich, Lt. Justin Biggs, Attorney Carolyn Clifford of Ottosen, Dinolfo, Hasenbalg & Castaldo Ltd, James Howard of Government Accounting Services, Office Manager Erin Pron

APPROVAL OF AGENDA

Trustee Johnson motioned to approve the agenda as presented. The motion was seconded by Trustee Skidmore. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

February 1, 2021 General Minutes Closed Session: Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Johnson. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

March 1, 2021 General Minutes Open Session: Trustee Johnson motioned to approve the minutes as presented. The motion was seconded by Trustee Skidmore. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

March 18, 2021 Workshop Minutes: Trustee Skidmore motioned to approve the minutes as presented. The motion was seconded by Trustee Johnson. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

FINANCIAL REPORTS

Financial Statements: James Howard presented the Fiscal Year 2021 Financial Report for the 10 Months Ended February 28, 2021.



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Payment of Bills: Treasurer Skidmore read the Bill List of March 3, 2021 through April 4, 2021. Trustee Stout motioned to approve payment of bills in the amount of \$563,000.00. The motion was seconded by Trustee Johnson. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

NEW BUSINESS

Auditing Services RFP: The Auditing Service Requests for Proposals were reviewed and discussed. Trustee Skidmore motioned to award the three (3) year contract to Lauterbach and Amen for Audit Services for the fiscal year ending April 30, 2021. The motion was seconded by Trustee Johnson. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

Uniform/Gear Reimbursement Agreement: D/C Becker discussed the Employee Reimbursement Agreement. Trustee Strout requested the policy be noted as Resolution 2021-06. Trustee Johnson motioned to approve the Uniform/Gear Reimbursement Policy. The motion was seconded by Trustee Skidmore. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

Covid Policy/Vaccination: Tabled

2021/2022 Annual Budget: District Trustees, Fire Chief Slazes, and D/C Becker held an open workshop on March 18, 2021 to prepare for the 2021/2022 Fiscal Year Budget.

OLD BUSINESS

Extraction Tools Purchase: The bids for Extraction Tools purchase were reviewed and discussed. Trustee Johnson motioned to award the contract to Equipment Management Company (EMC) on Sales Order B58913 dated 1/31/21, for an amount not to exceed \$38,000 including freight. The motion was seconded by Trustee Skidmore. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

Apparatus Floor Ventilation System: The bids for Apparatus Floor Ventilation System for Station 2's emergency vehicle exhaust extraction system were reviewed and discussed. Trustee Johnson motioned to award the contract to Air Technologies, AirMATION @ Quotation dated 1/21/21, for an amount not to exceed \$26,000. The motion was seconded by Trustee Skidmore. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

Resolution 2021-04 - Resolution to Authorize the Addition of the Illinois Public Pension Fund Association (IPPPFA) Deferred Compensation Plan as an Employee Benefit: The Plan was reviewed and discussed. Trustee Johnson motioned to approve Resolution 2021-04. The motion was seconded by Trustee Skidmore. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

Resolution 2021-05 – Resolution Authorizing the Sale or Donation of Surplus Property: The Resolution and Hold Harmless Agreement for surplus Automatic External Defibrillators (AED's) was reviewed and discussed. Trustee Johnson motioned to approve Resolution 2021-05. The motion was seconded by Trustee Skidmore. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

New Pay Rate Proposal: A 2021 New Pay Scale for Part-Time Personnel effective April 1, 2021 was reviewed and discussed. Trustee Skidmore motioned to approve the New Pay Rate Proposal. The motion was seconded by Trustee Johnson. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.



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ADMINISTRATION REPORTS

Fire Chief Slazes: reported 245 calls in March 2021; 72% of calls were EMS, total of 141 ambulance transports. The Dive Team will have twelve (12) trained members by Summer 2021. Boat repairs should be complete by mid-May. Vehicle maintenance updates were provided.

Fire Prevention Bureau: Lt. Biggs reported on the Deep Lake Apartment Knox Boxes, and safety meetings at St. Mark's

Attorney Clifford:

Trustees: Discussion of privacy measures regarding social media platforms.

CLOSED SESSION

At 8:38 p.m. Trustee Stout motioned to adjourn to Closed Session for the purpose of discussing Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees or Legal Council (5 ILCS 120/2 (c)1). The motion was seconded by Trustee Johnson. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

Trustee Skidmore motioned to return to Open Session at 9:25 p.m. noting that no final action was taken in Closed Session. The motion was seconded by Trustee Johnson. Motion approved. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye.

ACTION TAKEN UPON RETURN FROM CLOSED SESSION

None

ADJOURNMENT

There being no more business to come before the Board of Trustees, Trustee Stout motioned to adjourn. Trustee Johnson seconded the motion. Motion approved. Roll call vote: Trustee Stout: Aye, Trustee Johnson: Aye, Trustee Skidmore: Aye. Motion passed.

Time: Meeting adjourned at 9:26 p.m.

Romie Johnson, Secretary

Date

Submitted by: _____
Recording Secretary