

**LAKE VILLA FIRE PROTECTION DISTRICT
GENERAL MEETING
910 E. Grand Ave.
Lake Villa, IL 60046
April 6, 2020**

The Board of Trustees of the Lake Villa Fire Protection District conducted its regular meeting via teleconference in accordance with Section 6 of Governor Pritzker's Executive Order 2020-07 (COVID-19 Executive Order No. 5).

CALL TO ORDER: The meeting was called to order by President James Stout at 7:01 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by President Stout.

ROLL CALL: Present were Trustees Stout, Skidmore and Johnson.

ALSO, PRESENT: Deputy Chief Adam Becker, Battalion Chief Costello, Lt. Biggs, Attorney Carolyn Clifford, and Office Manager, Erin Pron

APPROVAL OF AGENDA: It was moved by Tr. Skidmore and seconded by Tr. Johnson to approve the agenda, as presented.
VOICE VOTE: MOTION APPROVED

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: It was moved by Tr. Skidmore and seconded by Tr. Johnson to approve the February 24, 2020 Special Meeting Minutes (Open Session), as presented.
VOICE VOTE: MOTION APPROVED

It was moved by Tr. Stout and seconded by Tr. Skidmore to approve and release the February 24, 2020 Special Meeting Minutes (Closed Session), as presented.
VOICE VOTE: MOTION APPROVED

It was moved by Tr. Skidmore and seconded by Tr. Johnson to approve the March 2, 2020 General Meeting Minutes, as presented.
VOICE VOTE: MOTION APPROVED

TREASURER'S REPORT

Approval: Tr. Skidmore read the Treasurer's report from March 31, 2020 with total assets of \$8,486,249.06. It was moved by Tr. Johnson and seconded by Tr. Stout to approve the Treasurer's report, as presented.

ROLL CALL VOTE:

AYES: Stout, Skidmore, Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

Payment of Bills: It was moved by Tr. Johnson and seconded by Tr. Stout to approve the April 2020 bills to be paid in the amount of \$571,687.53, as read by Tr. Skidmore.

ROLL CALL VOTE:

AYES: Stout, Skidmore, Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

OLD BUSINESS

2020/2021 Annual
Budget:

The Budget process has started, and more information will be presented to the Board at the next meeting.

Lake Villa Firefighter's
Association

The Lake Villa Firefighter's Association dissolution is to be signed the week of April 13th, 2020. A list of what the Fire Protection District will be taking over is to be provided by the Association.

NEW BUSINESS

2019/2020 Audit
Engagement Letter:

It was moved by Tr. Skidmore and seconded by Tr. Johnson to approve Engagement Letter from Dam, Snell, & Taveirne, as presented, in the amount of \$13,050.

ROLL CALL VOTE:

AYES: Stout, Skidmore, Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

Property and Casualty
Insurance Renewal:

It was moved by Tr. Stout and seconded by Tr. Skidmore to approve the renewal of the Property and Casualty Insurance through Selective Insurance, as presented by Corkill in the amount of \$78,045.

ROLL CALL VOTE:

AYES: Stout, Skidmore, Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

Coverage Agreement with
Antioch Fire
Department:

It was moved by Tr. Skidmore and seconded by Tr. Johnson to approve the Coverage Agreement with the Antioch Fire Department, as presented

ROLL CALL VOTE:

AYES: Stout, Skidmore, Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

REPORTS FROM ADMINISTRATION

Chief's Report:

Chief Doug Slazes stated that the Firefighter/Paramedics had 225 total calls for the month of March 2020. There were 129 EMS transports and one structure fire

Chief Slazes advised the Board that every precaution is being taken with regards to COVID-19. The District has received all the necessary PPE. The community has also donated masks and disinfectant. For any potential COVID calls the crew is geared up before arriving on the scene. The crew is then sanitized at the hospital. Currently, the stations are closed to the public. There is daily monitoring of the staff at the beginning and end of their shift.

ATTORNEY:

There are several webinars on the Ottosen DiNolfo website regarding Covid issues. Attorney Clifford advised the Board that all actions taken during teleconference meetings during the pandemic should be ratified at the next in-person meeting once restrictions are lifted.

TRUSTEES:

None

CLOSED
SESSION:

At 7:46 p.m. it was moved by Tr. Stout to enter closed session to discuss the appointment, employment and compensation of specific employee(s) of the District [5 ILCS 120/2(c)(1)]. The motion was seconded by Tr. Skidmore.

ROLL CALL VOTE:

AYES: Stout, Skidmore, Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

At 8:53 p.m. Trustee Stout reconvened the open session of the Board meeting. No action was taken during the Executive Session.

ADJOURNMENT: Tr. Johnson moved to adjourn at 8:54 p.m. Motion was seconded by Tr. Skidmore.
VOICE VOTE: MOTION APPROVED

Approved by the Board this 4th day of May 2020.

James Stout, President

Romie Johnson, Secretary

Minutes prepared by Erin Pron