

**LAKE VILLA FIRE PROTECTION DISTRICT
GENERAL MEETING
37908 N. Fairfield
Lake Villa, IL 60046
May 6, 2019**

CALL TO ORDER: The meeting was called to order by Trustee (Tr.) President James Stout at 7:11 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Tr. Stout.

ROLL CALL: Present were Trustees Stout and Heitman. Trustee Johnson was not in attendance.

ALSO, PRESENT: Chief Doug Slazes, Deputy Chief Adam Becker, Captain/Chief Engineer Frank Slazes, Bureau Investigator Greg Phillips, Attorney Carolyn Clifford, future trustee, Ingrid Skidmore, and Office Manager, Erin Pron

APPROVAL OF AGENDA: It was moved by Tr. Stout and seconded by Tr. Heitman to approve the agenda, as presented.
VOICE VOTE: MOTION APPROVED

PUBLIC COMMENTS: Trustee Stout thanked Trustee Lori Heitman for her years of service to the Lake Villa Fire Protection District.

SWEARING IN OF NEW BOARD TRUSTEE – INGRID SKIDMORE: Trustee Stout swore Ingrid Skidmore in as the new Trustee for a three-year term.

APPOINTMENT OF DISTRICT BOARD POSITIONS: It was moved by Tr. Stout and seconded by Tr. Skidmore to appoint Tr. Stout as the President, Tr. Johnson as the Secretary, and Tr. Skidmore as the Treasurer.

ROLL CALL VOTE:
AYES: Stout, Skidmore
NAYS: None
ABSENT: Johnson
ABSTAIN: None
MOTION APPROVED

**PUBLIC HEARING FOR
BUDGET & APPROPRIATIONS
FOR FISCAL YR**

2019/2020:

Tr. Stout opened the Budget Hearing at 7:21 p.m. for the Budget and Appropriations Ordinance 2019-02. A notice was published more than 30 days prior to this hearing to notify public and a draft budget has been available for public inspection. Tr. Stout made a motion to close the hearing at 7:22 p.m., Tr. Skidmore seconded.

VOICE VOTE: MOTION APPROVED

**APPROVAL OF
MINUTES:**

It was moved by Tr. Stout and seconded by Tr. Skidmore to approve the March 25, 2019 Budget Workshop Minutes, as presented.

VOICE VOTE: MOTION APPROVED

It was moved by Tr. Johnson and seconded by Tr. Stout to approve the April 1, 2019 General Meeting minutes, as presented.

VOICE VOTE: MOTION APPROVED

TREASURER'S REPORT

Approval:

Tr. Skidmore read the Treasurer's report from April 30, 2019 with total assets of \$9,062,772.93. It was moved by Tr. Stout and seconded by Tr. Skidmore to approve the Treasurer's report as presented.

ROLL CALL VOTE:

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

**Investments/
Accounts:**

Tr. Stout and Tr. Skidmore reviewed the District's investments. There are three CDs maturing next month. Tabled for next meeting.

ROLL CALL VOTE:

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

Payment of Bills:

It was moved by Tr. Stout and seconded by Tr. Skidmore to approve the May 2019 bills to be paid in the amount of \$846,930.32.

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

OLD BUSINESS

Station 2 Renovation: Tr. Stout and Chief Slazes informed the Board about the latest Construction Meeting and the current status of the renovation. The target date for completion is the end of June.

2018/2019 Audit: The Board was advised of the field work for the audit will be the week of August 12, 2019

Battalion Chief
Testing and Hiring
Process:

Chief Slazes informed the Board on the testing and process. Chief Slazes and DC Becker will be meeting with the testing company, Resource Management Associates, to discuss the format and details of the test. There are currently 9 candidates.

NEW BUSINESS

Ord 2019-02 Budget
and Appropriations
for 2019/2020:

It was moved by Tr. Stout and seconded by Tr. Skidmore to approve Ordinance 2019-02 Budget and Appropriations for 2019/2020.

ROLL CALL VOTE:

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

Res. 2019-03 Surplus
and Hold Harmless
Agreement for the
St. 2 Generator:

It was moved by Tr. Skidmore and seconded by Tr. Stout to approve Resolution 2019-03 Surplus and Hold Harmless Agreement for the St. 2 Generator

ROLL CALL VOTE:

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

McDonough Mechanical
Services Proposal for
Station 4:

It was moved by Tr. Stout and seconded by Tr. Skidmore to approve the McDonough Mechanical Services Proposal for Station 4 in the amount of \$36,683 and to authorize the Fire Chief to sign the contract when presented, subject to attorney review.

ROLL CALL VOTE:

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

Purchase of Extractors
for Stations:

It was moved by Tr. Skidmore and seconded by Tr. Stout to approve the purchase of three Extractors for Stations 2, 3, and 4 from Washburn Machinery for a total of \$41,220.

ROLL CALL VOTE:

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

2019/2020 Full-Time

Personnel Contracts: Tabled for Closed Session

State Bank of the Lakes

Account Signers: Paperwork to add Tr. Skidmore and DC Becker to certain bank accounts will be signed after the meeting.

Appointment of Pension

Board Members: A motion was made by Trustee Stout and seconded by Ingrid Skidmore to reappoint Bill Stanley and Lori Heitman to the Pension Board for a 3-year term. Ingrid Skidmore will be the Pension Board treasurer by statute.

ROLL CALL VOTE:

AYES: Stout, Skidmore

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

REPORTS FROM ADMINISTRATION

Chief's Report: Chief Doug Slazes stated that the Firefighter/Paramedics had 257 total calls for the month of April with 197 EMS Transports. There were no building fires, 12 motor vehicle accidents, 14 mutual aid to the scene calls, and 10 change of quarter.

Chief Slazes let the Board know of other activities, meetings, and events the Department has attended.

Station/Maintenance Report: Captain Frank Slazes reported on station and vehicle maintenance over the month of April.

Attorney Report: Attorney Clifford advised the Board of new bills and laws. No action needed.

Trustees Report: None

CLOSED SESSION:

At 8:19 p.m. it was moved by Tr. Stout to enter closed session to discuss the appointment, employment and compensation of specific employee(s) of the District [5 ILCS 120/2(c)(1)]. The motion was seconded by Tr. Skidmore.

ROLL CALL VOTE:

- AYES: Stout, Skidmore
- NAYS: None
- ABSENT: Johnson
- ABSTAIN: None

MOTION APPROVED

At 9:10 p.m. Trustee Stout reconvened the open session of the Board meeting. No action was taken during the Executive Session.

ADJOURNMENT: Tr. Stout moved to adjourn at 9:11 p.m. Motion and was seconded by Tr. Skidmore.

VOICE VOTE: MOTION APPROVED

Approved by me this 3rd day of June, 2019.

James Stout, President

Romie Johnson, Secretary

Minutes prepared by Erin Pron