

**LAKE VILLA FIRE PROTECTION DISTRICT  
GENERAL MEETING  
37908 N. Fairfield  
Lake Villa, IL 60046  
April 1, 2019**

CALL TO ORDER: The meeting was called to order by Trustee (Tr.) President James Stout at 7:02 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Tr. Stout.

ROLL CALL: Present were Trustees Stout and Johnson. Trustee Heitman was not in attendance.

ALSO, PRESENT: Chief Doug Slazes, Captain/Chief Engineer Frank Slazes, Attorney Karl Ottosen, future trustee, Ingrid Skidmore, and Office Manager, Erin Pron

PUBLIC COMMENTS: None

APPROVAL OF AGENDA: It was moved by Tr. Johnson and seconded by Tr. Stout to approve the agenda, as presented.  
VOICE VOTE: MOTION APPROVED

APPROVAL OF MINUTES: It was moved by Tr. Johnson and seconded by Tr. Stout to approve the March 4, 2019 General Meeting minutes, as presented.  
VOICE VOTE: MOTION APPROVED

TREASURER'S REPORT

Approval: Tr. Stout read the Treasurer's report from March 31, 2019 with total assets of \$9,632,025.67. It was moved by Tr. Johnson and seconded by Tr. Stout to approve the Treasurer's report as presented.  
ROLL CALL VOTE:  
AYES: Stout, Johnson  
NAYS: None  
ABSENT: Heitman  
ABSTAIN: None  
MOTION APPROVED

Investments/

Accounts:

Tr. Stout reviewed the District's investments. It was moved by Tr. Johnson and seconded by Tr. Stout to accept the District's Investment Report as presented.

ROLL CALL VOTE:

AYES: Stout, Johnson

NAYS: None

ABSENT: Heitman

ABSTAIN: None

MOTION APPROVED

Payment of Bills:

It was moved by Tr. Stout and seconded by Tr. Johnson to approve the April 2019 bills to be paid in the amount of \$654,002.74.

ROLL CALL VOTE:

AYES: Stout, Johnson

NAYS: None

ABSENT: Heitman

ABSTAIN: None

MOTION APPROVED

OLD BUSINESS

Station 2 Renovation:

Tr. Stout informed the Board about the latest Construction Meeting and the current status of the renovation. It was moved by Tr. Johnson and seconded by Tr. Stout to direct staff to put on the agenda next month to declare the generator at Station 2 as surplus.

VOICE VOTE: MOTION APPROVED

2019/2020 Budget:

The Board was advised of the 2019/2020 Budget progress. A Special Meeting was held on Monday, March 25, 2019 at Station 3. It was moved by Tr. Johnson and seconded by Tr. Stout to direct staff to approve the Levy Edit Report as presented.

ROLL CALL VOTE:

AYES: Stout, Johnson

NAYS: None

ABSENT: Heitman

ABSTAIN: None

MOTION APPROVED

Battalion Chief

Testing and Hiring

Process:

Chief Slazes informed the Board of the applications that were received.

## NEW BUSINESS

### Corkill Insurance Renewal:

It was moved by Tr. Johnson and seconded by Tr. Stout to approve the 5/1/2019 – 5/1/2020 Insurance from Corkill Insurance Agency in the amount of \$52,568, along with the additional rider, not to exceed \$1000.

#### ROLL CALL VOTE:

AYES: Stout, Johnson

NAYS: None

ABSENT: Heitman

ABSTAIN: None

MOTION APPROVED

### 2018/2019 Audit:

It was moved by Tr. Johnson and seconded by Tr. Stout to approve the audit engagement letter with Dam, Snell, and Taveirne, Ltd. for \$12,795.

#### ROLL CALL VOTE:

AYES: Stout, Johnson

NAYS: None

ABSENT: Heitman

ABSTAIN: None

MOTION APPROVED

### Trane Contract Renewal:

It was moved by Tr. Johnson and seconded by Tr. Stout to approve the Service Contract from Trane to be extended through 2/28/2020 for the amount of \$2,063.00.

#### ROLL CALL VOTE:

AYES: Stout, Johnson

NAYS: None

ABSENT: Heitman

ABSTAIN: None

MOTION APPROVED

## REPORTS FROM ADMINISTRATION

### Chief's Report:

Chief Doug Slazes stated that the Firefighter/Paramedics had 262 total calls for the month of March with 20 mutual aid calls.

Chief Slazes let the Board know of other activities, meetings, and events the Department has attended.

Station/Maintenance  
Report:

Captain Frank Slazes reported on station and vehicle maintenance over the month of March. The new aerial rig should be complete in June. The Department participated in the Lake Villa St. Patrick's Day parade with 8 pieces of equipment. The Department also participated in the Spring Expo at Lakes High School.

Attorney Report: Attorney Ottosen advised the Board of new bills and laws. No action needed.

Trustees Report: None

CLOSED  
SESSION: None

ADJOURNMENT: Tr. Johnson moved to adjourn at 8:11 p.m. Motion and was seconded by Tr. Stout.

VOICE VOTE: MOTION APPROVED

Approved by me this 6 day of May, 2019.

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James Stout, President

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Romie Johnson, Secretary

*Minutes prepared by Erin Pron*