

**LAKE VILLA FIRE PROTECTION DISTRICT
GENERAL MEETING
37908 N. Fairfield
Lake Villa, IL 60046
February 4, 2019**

CALL TO ORDER: The meeting was called to order by Trustee (Tr.) President James Stout at 7:11 p.m.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Tr. Stout.

ROLL CALL: Present were Trustees Stout, Johnson, and Heitman.

ALSO PRESENT: Chief Doug Slazes, Deputy Chief Adam Becker, Captain/Chief Engineer Frank Slazes, Lt. Glen Heitman, Attorney Karl Ottosen, and Office Manager, Erin Pron

PUBLIC COMMENTS: None

APPROVAL OF AGENDA: It was moved by Tr. Johnson and seconded by Tr. Heitman to approve the agenda, as presented.
VOICE VOTE: MOTION APPROVED

RECOGNITION OF LT. GLEN HEITMAN'S SERVICE: Lt. Glen Heitman was recognized for his 25 years of service with the Lake Villa Fire Department. Lt. Heitman was recognized at by the Board of Trustees and Fire Chief Doug Slazes. Lt. Heitman is a dedicated member of the department. He is now retiring from his firefighter/paramedic duties but will stay on as our Dive Team Leader. Lt. Heitman was presented with a plaque recognizing his years of service, as well as his fire helmet.

APPROVAL OF MINUTES: It was moved by Tr. Johnson and seconded by Tr. Heitman to approve the General Meeting minutes from the January 7, 2019 Meeting, as presented.
VOICE VOTE: MOTION APPROVED

TREASURER'S REPORT

Approval: Tr. Heitman read the Treasurer's report from December 31, 2018 with total assets of \$11,146,274.43. It was moved by Tr. Johnson and seconded by Tr. Stout to approve the Treasurer's report as presented.

ROLL CALL VOTE:

AYES: Stout, Heitman, and Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

Investments/

Accounts:

Tr. Heitman reviewed the District's investments. Tr. Heitman advised the Board regarding CDs that expired in December. The CDs were renewed as follows: North Shore Corporate CD for 6 months at .85% and two CDs at State Bank of the Lakes for 12 months at 1.8%.

Payment of Bills:

It was moved by Tr. Johnson and seconded by Tr. Stout to approve the February bills to be paid in the amount of \$879,785.35.

ROLL CALL VOTE:

AYES: Stout, Heitman, Johnson

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

OLD BUSINESS

Station 2 Renovation: Chief Slazes informed the Board about the latest Construction Meeting and the current status of the renovation.

NEW BUSINESS

2019/2020 Budget: The Board was advised that this is in the beginning stages.

IDOT Pre-Emption

Lights for

45/Sand Lake

Letter of Intent:

It was moved by Tr. Johnson and seconded by Tr. Heitman to authorize Jim Stout to sign the Letter of Intent from the Illinois Department of Transportation, as presented.

ROLL CALL VOTE:

AYES: Stout, Heitman, Johnson

NAYS: None

ABSENT: Johnson

ABSTAIN: None

MOTION APPROVED

Battalion Chief
Testing and Hiring
Process:

Tabled for Closed Session

Commission Rules: Tabled for Closed Session.

Amendment of Board
Policy Manual (Battalion

Chief job description): The Board reviewed the Battalion Chief job description presented. Tabled for Closed Session.

REPORTS FROM ADMINISTRATION

Chief's Report: Chief Doug Slazes stated that the Firefighter/Paramedics had 296 total calls for the month of January with 17 mutual aid calls. There was one vehicle fire and 12 motor vehicle crashes.

Chief Slazes informed the Board regarding the ISO rating. The LVFPD current ISO rating is now 03/10.

Chief Slazes explained that they are looking into using a company called Lexipol to help with a standard operating policy and procedure manual. This would be paid for by the IPRF Grant money with funds still left over.

The Patient Care software was migrated to ESO Solutions on January 31st and everything is going well.

Chief Doug Slazes let the Board know of other activities, meetings, and events the Department has attended.

Station/Maintenance
Report:

Captain Frank Slazes reported on station and vehicle maintenance over the month of December.

The HVAC system was serviced at Station 4 again.

There was an ice dive training on February 2nd.

Attorney Report: Attorney Ottosen advised the Board of new laws regarding military pay when called to reserve or active duty. Attorney Ottosen reported to the Board about the heads up from Andres Medical Billing regarding reporting criteria from Medicare. No action needed now.

Trustees Report: Trustee Stout discussed the NIAFPD Conference that the Trustees attended.

CLOSED
SESSION:

At 8:21 p.m. it was moved by Tr. Stout to enter closed session to discuss the appointment, employment and compensation of specific employee(s) of the District [5 ILCS 120/2(c)(1)]. The motion was seconded by Tr. Johnson and approved by a unanimous roll call vote.

ROLL CALL VOTE:

AYES: Stout, Heitman, and Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

At 9:52 p.m. Trustee Stout reconvened the open session of the Board meeting. No action was taken during the Executive Session.

ACTION AFTER
CLOSED SESSION:

It was moved by Tr. Johnson and seconded by Tr. Heitman to approve Ordinance 2019-01 Amending the Policy Manual of the Board of Trustees of the Lake Villa Fire Protection District.

ROLL CALL VOTE:

AYES: Stout, Heitman, and Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

It was moved by Tr. Johnson and seconded by Tr. Heitman to approve Resolution 2019-01 Amending the Rules of the Board of Fire Commissioners of the Lake Villa Fire Protection District..

ROLL CALL VOTE:

AYES: Stout, Heitman, and Johnson

NAYS: None

ABSENT: None

ABSTAIN: None

MOTION APPROVED

ADJOURNMENT: Tr. Stout moved to adjourn at 9:57 p.m. Motion and was seconded by Tr. Johnson.

VOICE VOTE: MOTION APPROVED

Approved by me this 4 day of March, 2019.

James Stout, President

Romie Johnson, Secretary

Minutes prepared by Erin Pron