



LAKE VILLA
FIRE PROTECTION DISTRICT

BOARD OF TRUSTEE MEETING

REGULAR MEETING

Open Session Minutes

910 E Grand Ave, Lake Villa, IL 60046

January 8, 2024, 5:00 PM

BOARD OF TRUSTEES

James Stout, President

Ingrid Skidmore, Treasurer

Howard Schnitzer, Secretary

1. **CALL TO ORDER**

The meeting was called to order by President Stout at 5:00 PM.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Trustee Stout.

3. **ROLL CALL**

The following members were present: Trustee James Stout, Trustee Ingrid Skidmore, Trustee Howard Schnitzer

OTHERS PRESENT IN-PERSON

Chief Slazes, Deputy Chief Becker, Lt. Justin Biggs, Lt. Jay Vance, Heather Welsch – Administrative Assistant

VIA ZOOM

James Howard of Government Accounting Services, Megan Lamb of Ottosen, Dinolfo, Hasenbalg & Castaldo Ltd.

4. **PUBLIC COMMENT**

NONE

5. **APPROVAL OF MEETING MINUTES**

a) **December 4, 2023 Open Meeting Session Minutes:** Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

b) **December 4, 2023 Closed Meeting Session Minutes:** Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

6. **FINANCIAL REPORTS**

a). **Financial Statements:**

- James Howard presented the District Financial Report ending November 30, 2023. Trustee Skidmore motioned to approve the Financial Report as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.



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- b). **Treasurer's Report** – Trustee Skidmore presented the Bill List for December 5, 2023-January 8, 2024. Trustee Stout motioned to approve payment of bills, including two (3) payroll periods in the amount of \$725,506.85. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.
7. **OLD BUSINESS/DISCUSSION AND POSSIBLE ACTION**
- Decennial Committee open position to be filled by Laura Slazes.
8. **NEW BUSINESS/DISCUSSION AND POSSIBLE ACTION**
NONE
9. **ADMINISTRATION REPORTS**
- a). **Fire Chief Slazes:**
- December 2023 reported incidents resulted in 330 calls, 176 were transports. An overview of fires, EMS incidents and trainings was given.
 - November training hours performed by members was 742, with an average of 18 hours per member.
 - A report on member training and certifications was given.
 - Shared involvement in “Operation North Pole” event.
- b). **Fire Prevention Bureau:** presented by Lt. Biggs
- A report on upcoming projects was given.
 - Shared regarding participation in the Lindenhurst Parade.
 - An update on ongoing fire investigation was given.
 - A report on tours of District 41 schools was given.
- d). **Attorney:**
- Promoted upcoming NIAFPD Conference.
- e). **Trustees:**
- Trustee Stout shared his participation in several community events.
10. **ADJOURNMENT**
There being no more business to come before the Board of Trustees, Trustee Stout motioned to adjourn at 5:40 PM. The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

Next Regular Board Meeting: February 5, 2024

Howard Schnitzer, Secretary

Date

Submitted by: _____
Heather Welsch, Recording Secretary

Date