



LAKE VILLA
FIRE PROTECTION DISTRICT

BOARD OF TRUSTEE MEETING
REGULAR MEETING
Open Session Minutes

910 E Grand Ave, Lake Villa, IL 60046
September 11, 2023, 5:00 PM

BOARD OF TRUSTEES

James Stout, President
Ingrid Skidmore, Treasurer
Howard Schnitzer, Secretary

1. **CALL TO ORDER**

The meeting was called to order by Board of Trustee President Stout at 5:01 PM.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Trustee Stout.

3. **ROLL CALL**

The following members were present: Trustee James Stout, Trustee Howard Schnitzer, Trustee Ingrid Skidmore

OTHERS PRESENT IN-PERSON

Chief Slazes, D/C Becker, Lt. Justin Biggs, Heather Welsch – Administrative Assistant

VIA ZOOM

James Howard of Government Accounting Services, Ericka Thomas of Ottosen, Dinolfo, Hasenbalg & Castaldo Ltd., unidentified members of the public with “405” and “702” phone prefix.

4. **PUBLIC COMMENT**

NONE

5. **APPROVAL OF MEETING MINUTES**

- a). **August 7, 2023 Open Meeting Session Minutes:** Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trust Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.
- b). **August 7, 2023 Closed Meeting Session Minutes:** Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

6. **FINANCIAL REPORTS**

- a). **Financial Statements:** James Howard presented the District Financial Report ending July 31, 2023. Trustee Stout motioned to approve the Financial Report as presented. The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.
- b). **Treasurer’s Report** – Treasurer Skidmore presented the Bill List for August 8-September 12, 2023. Trustee Schnitzer motioned to approve payment of bills,



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including two (2) payroll periods in the amount of \$545,532.56. The motion was seconded by Trustee Stout. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

7. OLD BUSINESS/DISCUSSION AND POSSIBLE ACTION

None

8. NEW BUSINESS/DISCUSSION AND POSSIBLE ACTION

None

9. ADMINISTRATION REPORTS

a). Fire Chief Slazes:

- August 2023 reported incidents resulted in 330 calls, 170 were transports. An overview of the August fires, EMS incidents and trainings were discussed.
- August training hours performed by members was 875, with an average of 20 hours per member.
- Shared about the trip to Pierce Manufacturing to observe the production of the new rig. The Chief requested the Board of Trustees to approve an additional \$9000.00 for safety equipment on the rig.
 - Trustee Skidmore motioned to approve expenditure to Pierce Manufacturing not to exceed \$9,000 for the safety equipment on the new rig. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trust Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.
- Construction of the driveway entrances is completed.
- Options to provide more efficient rescue procedures at Cedar Lake are being explored.
- Assistant Chief Norton started September 5.

b). Fire Prevention Bureau: presented by Lt. Biggs

- Participated in the "Celebration of Fall" event, which was a success.
- Continue to be on track with preparations for the Open House at Station 4, Saturday, September 16.
- Extended gratitude from the Local chapter to Chief Slazes for supporting the "Fill the Boot" event.

d). Attorney:

- None

e). Trustees:

- None

10. Closed Session

- No closed session

11. REPORT UPON RETURN FROM CLOSED SESSION

- N/A



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12. **ADJOURNMENT**

There being no more business to come before the Board of Trustees, Trustee Stout motioned to adjourn at 5:33 PM. Trustee Skidmore seconded the motion. Motion approved. Roll call vote: Trustee Stout, Aye. Trustee Skidmore, Aye. Trustee Schnitzer, Aye.

Next Regular Board Meeting: October 2, 2023

Howard Schnitzer, Secretary

Date

Submitted by: _____
Heather Welsch, Recording Secretary