



**LAKE VILLA**  
FIRE PROTECTION DISTRICT

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**BOARD OF TRUSTEE MEETING**

**REGULAR MEETING**

**Open Session Minutes**

910 E Grand Ave, Lake Villa, IL 60046

February 5, 2024, 5:00 PM

**BOARD OF TRUSTEES**

James Stout, President

Ingrid Skidmore, Treasurer

Howard Schnitzer, Secretary

1. **CALL TO ORDER**

The meeting was called to order by President Stout at 5:05 PM.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Trustee Stout.

3. **ROLL CALL**

The following members were present: Trustee James Stout, Trustee Ingrid Skidmore, Trustee Howard Schnitzer

**OTHERS PRESENT IN-PERSON**

Chief Slazes, Deputy Chief Becker, Lt. Justin Biggs, Heather Welsch – Administrative Assistant, Hannah Bartlett – Decennial Committee

**VIA ZOOM**

Bradley O'Sullivan of Government Accounting Services, Megan Lamb of Ottosen, DinNolfo, Hasenbalg & Castaldo Ltd.

4. **PUBLIC COMMENT**

NONE

5. **APPROVAL OF MEETING MINUTES**

a) **January 8, 2024 Open Meeting Session Minutes:** Trustee Skidmore motioned to approve the minutes and release as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

6. **FINANCIAL REPORTS**

a). **Financial Statements:**

- Bradley O'Sullivan presented the District Financial Report ending December 31, 2023. Trustee Skidmore motioned to approve the Financial Report as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.



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- b). **Treasurer's Report** – Trustee Skidmore presented the Bill List for January 9, 2024-February 5, 2024. Trustee Stout motioned to approve payment of bills, including two (2) payroll periods and a check to the GEMT for the state in the amount of \$900,448.45. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

### 7. **OLD BUSINESS/DISCUSSION AND POSSIBLE ACTION**

Motion by Trustee Skidmore to open the Decennial Committee meeting at 5:22 PM.

- Distribution of Decennial Committee on Local Government Efficiency example materials.
- Ingrid Skidmore volunteered to take minutes for meetings.

Motion by Trustee Skidmore to adjourn the Decennial Committee meeting at 5:24 PM.

Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Chief Slazes: Aye. Hannah Bartlett: Aye. Motion passed.

### 8. **NEW BUSINESS/DISCUSSION AND POSSIBLE ACTION**

NONE

### 9. **ADMINISTRATION REPORTS**

#### a). **Fire Chief Slazes:**

- January 2024 reported incidents resulted in 348 calls, 164 were transports. Fire – 62%, EMS – 38%
- An overview of fires, EMS incidents and trainings given.
- January training hours performed by members was 862, with an average of 21.6 hours per member.
- A report on Lindenhurst water main project closures given.
- Trustees, Chief Slazes and D/C Becker attended the Northern Illinois Alliance of Fire Protection Districts in January.
- D/C Becker reported on budget planning for the new fiscal year.
- A report on changes at Vista Hospital given.

#### b). **Fire Prevention Bureau:** presented by Lt. Biggs

- A report on completed projects given.
- An update on fire investigation given.
- An update on Linden Plaza inspections given.

#### d). **Attorney:** NONE

#### e). **Trustees:** NONE

### 10. **Closed Session**

- Trustee Stout motioned to enter into Closed Session at 5:44 PM for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity (5 ILCS 120/2 (c) 1).
- The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion approved.



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- Present in Closed Session: Trustee Stout, Trustee Skidmore, Trustee Schnitzer, Fire Chief Slazes, Deputy Chief Becker, Megan Lamb (via Zoom).
- Trustee Stout motioned to adjourn Closed Session at 5:58 PM. The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

11. **REPORT UPON RETURN FROM CLOSED SESSION**

- Trustee Stout motioned to return to Open Session at 5:58 PM. The motion was seconded by Trustee Skidmore. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.
- Nothing to report and no action was taken in Closed Session.

12. **ADJOURNMENT**

There being no more business to come before the Board of Trustees, Trustee Skidmore motioned to adjourn at 6:00 PM. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: Aye. Trustee Schnitzer: Aye. Motion passed.

Next Regular Board Meeting: March 4, 2024

\_\_\_\_\_  
Howard Schnitzer, Secretary

\_\_\_\_\_  
Date

Submitted by: \_\_\_\_\_  
Heather Welsch, Recording Secretary

\_\_\_\_\_  
Date