



LAKE VILLA
FIRE PROTECTION DISTRICT

BOARD OF TRUSTEE MEETING

REGULAR MEETING

Open Session Minutes

910 E Grand Ave, Lake Villa, IL 60046

October 2, 2023, 5:00 PM

BOARD OF TRUSTEES

James Stout, President

Ingrid Skidmore, Treasurer

Howard Schnitzer, Secretary

1. **CALL TO ORDER**

The meeting was called to order by Board of Trustee President Stout at 5:04 PM.

2. **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Trustee Stout.

3. **ROLL CALL**

The following members were present: Trustee James Stout, Trustee Howard Schnitzer

Absent: Trustee Ingrid Skidmore

OTHERS PRESENT IN-PERSON

Chief Slazes, Lt. Justin Biggs, Heather Welsch – Administrative Assistant

VIA ZOOM

James Howard of Government Accounting Services, Megan Lamb of Ottosen, Dinolfo, Hasenbalg & Castaldo Ltd.

4. **PUBLIC COMMENT**

NONE

5. **APPROVAL OF MEETING MINUTES**

a). **September 11, 2023 Open Meeting Session Minutes:** Trustee Schnitzer motioned to approve the minutes and release as presented. The motion was seconded by Trustee Stout. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: N/A. Trustee Schnitzer: Aye. Motion passed.

b). **September 11, 2023 Closed Meeting Session Minutes:** None to approve.

6. **FINANCIAL REPORTS**

a). **Financial Statements:** James Howard presented the District Financial Report ending August 31, 2023. Trustee Stout motioned to approve the Financial Report as presented. The motion was seconded by Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: N/A. Trustee Schnitzer: Aye. Motion passed.

b). **Treasurer's Report** – Trustee Stout presented the Bill List for September 12-October 2, 2023. Trustee Stout motioned to approve payment of bills, including two (2) payroll periods in the amount of \$491,510.63. The motion was seconded by



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Trustee Schnitzer. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: N/A. Trustee Schnitzer: Aye. Motion passed.

7. OLD BUSINESS/DISCUSSION AND POSSIBLE ACTION

- Approval of final payment for Engine 243.

Trustee Schnitzer motioned to approve final payment for refurbishing Engine 243 in the amount of \$371,913.00. The motion was seconded by Trustee Stout. Roll Call Vote: Trustee Stout: Aye. Trustee Skidmore: N/A. Trustee Schnitzer: Aye. Motion passed.

8. NEW BUSINESS/DISCUSSION AND POSSIBLE ACTION

None

9. ADMINISTRATION REPORTS

a). Fire Chief Slazes:

- September 2023 reported incidents resulted in 310 calls, 153 were transports (32% Fire, 68% EMS) An overview of the September fires, EMS incidents and trainings were discussed.
- September training hours performed by members was 792, with an average of 18 hours per member.
- Updates of member certifications given.
- Annual physicals of all members scheduled for October.
- Brief disciplinary update on 2 members currently on suspension.
- Negotiations with Union in progress.

b). Fire Prevention Bureau: presented by Lt. Biggs

- Participated in several Public Education events.
- Annual Open House at Station 4 was overall positive. All demonstrations went well.
- School/Business inspections updates.
- Fire investigations update.

d). Attorney:

- Presented legislative updates:
 - FOIA
 - OMA
 - Pension Consolidations
 - Paid leave for all workers

e). Trustees:

- None

10. Closed Session

- No closed session



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11. **REPORT UPON RETURN FROM CLOSED SESSION**

- N/A

12. **ADJOURNMENT**

There being no more business to come before the Board of Trustees, Trustee Stout motioned to adjourn at 5:48 PM. Trustee Schnitzer seconded the motion. Motion approved. Roll call vote: Trustee Stout, Aye. Trustee Skidmore, N/A. Trustee Schnitzer, Aye.

Next Regular Board Meeting: November 6, 2023

Howard Schnitzer, Secretary

Date

Submitted by: _____
Heather Welsch, Recording Secretary

Date